



CPCS Immigration Impact Unit Intake Form
Criminal Defense

Immigration Impact Unit

6 Pleasant Street, 6th floor,

Malden, MA 02148

Tel: 781-338-0825

iiu@publiccounsel.net

Name of Attorney Requesting Assistance: _____

Attorney Phone: _____ Attorney Email: _____

Date of Case Assignment: _____ By what date do you need a response? _____

Docket #: _____ County of Case: _____

Client Information

Client's Full Name: _____ DOB: _____

Alien Number (A#) : _____ Country of Birth: _____

[A# = 8-9 digits – sometimes called a USCIS of File # on green cards and documents issued by immigration]

Immigration status at entry: _____ Date first entered the U.S. _____
[visa (specify type), green card, refugee, no status, etc.]

Current immigration status: _____ Date obtained current status: _____

Does client have any pending applications with immigration? ☐ Yes ☐ No

If yes, what kind of application: _____

Has client left the U.S. since first entry? ☐ Yes ☐ No If yes, please list all dates left and returned: _____

Does client have family in the U.S.? *If yes, check all that apply and their immigration status.*

☐ Spouse: Immigration Status: ☐ U.S. Citizen ☐ Green Card ☐ Other: _____

☐ Parent: Immigration Status: ☐ U.S. Citizen ☐ Green Card ☐ Other: _____

If parents are U.S. citizens, how old was client when parent became a citizen? _____

☐ Child 21 or over: Immigration Status: ☐ U.S. Citizen ☐ Green Card ☐ Other: _____

☐ Child under 21: Immigration Status: ☐ U.S. Citizen ☐ Green Card ☐ Other: _____

If any children in the U.S., does client have custody of child? ☐ Yes ☐ No

Is there any DCF involvement? ☐ Yes ☐ No

Is the client afraid to return to the home country? ☐ Yes ☐ No

If yes, please explain why:

Has the client ever come into contact with U.S. immigration? ☐ Yes ☐ No

If yes, please list dates and description of contact:

Does the client have a final order of removal from an immigration judge? ☐ Yes ☐ No

If yes, provide date and location of order:

Is the client in custody? ☐ Criminal Custody ☐ ICE custody ☐ Not in custody

If in custody:

Provide location: _____

Is there an ICE detainer ☐ Yes ☐ No

Does the client have an immigration attorney? ☐ Yes ☐ No

If yes, please provide attorney's name and contact info: _____

Does client consent to IIU contacting immigration attorney named above? ☐ Yes ☐ No

Does client have a prior Massachusetts record? ☐ Yes ☐ No

If yes, please provide a CORI

Please list any out-of-state offenses that are not on CORI (or attached NCIC):

Please include any additional information:

Required - Please email this form with the following documents:

- Updated CORI
- Complaints or indictments for pending case(s)
- Any available immigration documents, including ICE detainer, photo of green card, work permit, or visa, and any documents regarding client's immigration status
- **IIU intakes should be completed early in your representation, but at a minimum, PLEASE TRY TO PROVIDE THIS MATERIAL AT LEAST TWO WEEKS PRIOR TO REQUESTED RESPONSE DATE.**

Completed Forms:

- Select **F**ile, **S**ave As, from the dropdown menu on the toolbar to save this form as a .pdf.
- Email completed form and required supporting documents to: iiu@publiccounsel.net

For more resources, visit our website: <https://www.publiccounsel.net/iiu/>