



**Committee for Public Counsel Services
Children and Family Law Division**

75 Federal Street 6th Floor, Boston, MA 02110
Tel: (617) 482-6212 - Fax: (617) 988-8495

CAFL Initial Mentor Meeting Certification Form

Mentee:

Mentor:

Date of Initial Mentor/Mentee Meeting:

On the date above, we met and discussed the CAFL Mentor/Mentee Program including the following topics:

1. Expectation that Mentee will notify Mentor of their first case assignment and the date/time of their first temporary custody hearing;
2. Expectation that Mentee will notify Mentor of all case assignments for the first 6 months of CAFL practice;
3. Expectation that Mentee will create a system for tracking compliance with *CAFL Performance Standard 1.5* regarding child client contact;
4. Access to MyGideon, the CAFL resource site hosted by NAPD;
5. Registration for the DCF Attorney Connect Portal;
6. Expectation that Mentee will meet at least monthly with Mentor; and
7. Scheduled appointment for next Mentor/Mentee meeting.

Signature of Mentee

Date

Signature of Mentor

Date

Please email the completed form to Rita Caso, CAFL Certification Coordinator, at rcaso@publiccounsel.net. Electronic Signatures are sufficient.