**CPCS Children and Family Law Division**

**Appellate Mentor Program – Brief/Oral Argument Evaluation Form**

*Mentee*:

*Mentor:*

*Date Brief Filed (Approx):*

*Mentee’s Client: App. Ct. Docket #:*

*Check:*  Appellant  Appellee  Both/Hybrid

*Check:*  Mother  Father  Child  Other

I. Client Relations

Did the mentee meet with the client(s) as soon as practicable after assignment?  Yes

No

Notes (optional)

If the mentee represented a child, how did the mentee arrive at the client’s position in the appeal?

Did the mentee have regular contact with the client?  Yes  No

Notes (optional)

II. Brief – Mentoring Process

Did the mentee initiate contact with you?  Yes  No

Notes (optional)

Did the mentee maintain sufficient communication with you?  Yes  No

Notes (optional)

Did the mentee meet the CAFL Mentor Program Requirements *or* your deadlines for outlines & drafts?  Yes  No

Notes (optional)

Did the mentee send you a copy of the transcript and record appendix?  Yes  No

Did the mentee send you the cover and tables for each of their briefs?  Yes  No

Was the mentee responsive to your comments?  Yes  No

Please explain

Did you approve the “final” brief prior to filing?  Yes  No

III. Brief – Quality of Final Brief, Research, General Effort

Did the mentee do sufficient research?  Yes  No

Did the mentee have a good grasp of the record?  Yes  No

Did the brief conform to all Rules (record cites, addenda, etc.)?  Yes  No

If an appellee, did the mentee respond well to the appellant’s arguments?  Yes

No

If an appellant, did the mentee make the strongest arguments?

Please explain (including any efforts to “create” a record below with a post-trial motion)

What is your assessment of the mentee’s overall effort on, and quality of, the brief(s)?

Please explain

IV. Oral Argument – Mentoring Process

Was this the mentee’s first appellee or appellant argument?  Yes  No

Did you moot-court the argument with the mentee?  Yes  No

Was the mentee prepared for the moot-court?  Yes  No

Was the mentee responsive to your comments?  Yes  No

Please explain

V. Oral Argument – Mentee’s Performance

Did you observe the mentee’s oral argument?  Yes  No

Did the mentee seem prepared for argument?

Please explain preparation (or lack of preparation)

How did the mentee handle questions from the panel?

Please explain

Were the mentee’s tone, demeanor and presentation appropriate?  Yes  No

Notes (optional)

Overall, how did the mentee perform at oral argument?

Please explain

Did you “de-brief” the mentee after argument?

Please explain (including mentee’s response to your comments)

VI. Other comments:

Notes (optional)

Please email this form to [CAFLappeals@publiccounsel.net](mailto:CAFLappeals@publiccounsel.net).