



The Commonwealth of Massachusetts

Committee for Public Counsel Services

Vendor Resource Information

Please complete all the information, even if you think we already have it

Name:

Degree/Licensure:

Address:

Primary Phone:

Fax:

Email Address:

Divisions for which you are willing to work:
(Check all that apply)

- Children and Family Law
- Youth Advocacy
- Juvenile Life with Parole
- Mental Health Litigation
- Public Defender/Private Counsel Adult Criminal Section 35

Counties/Courts where you are willing to work:
(Check all that apply)

- | | | |
|------------|-----------|-----------|
| Barnstable | Berkshire | Bristol |
| Essex | Dukes | Franklin |
| Hampden | Hampshire | Middlesex |
| Nantucket | Norfolk | Plymouth |
| Suffolk | Worcester | |

Vendors may bill for travel time and expenses. Please refer to the handbook for current reimbursement rates

Are you available and willing to testify in cases?

Yes

No

Have you been qualified as an expert to testify in court before?

Yes

No

If yes, in what field?

In what courts have you testified?
(Please list courts)

What languages do you proficiently speak, read, and/or write:

Please complete only the sections for the divisions for which you are willing to take cases

CHILDREN AND FAMILY LAW DIVISION (CAFL) CAFL represent children and parents in cases in which the Department of Children and Families (DCF) takes temporary custody of a child(ren) based on allegations of neglect or abuse; in child requiring assistance (CRA) cases, and in guardianship cases.

Areas of Expertise (Please check all that apply):

Permanency Planning, e.g., Guardianship, Adoption, Home Study, Placement Recommendations
Supervised Visit Observations
Intimate Partner Abuse
Housing
DCF (knowledge/experience with DCF practice, services available, internal processes)
CRA
General Consulting (for children and families involved in the child welfare system)
Motivational Interviewing

Assessments:

Bonding/Attachment	Parenting
Needs/Service	Anger Management
Substance Use Disorder	Psychosocial
Intimate Partner Abuse	Bio-Psychosocial

Evaluations:

Trauma	Problematic Sexual Behaviors
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Other:

YOUTH ADVOCACY DIVISION (YAD) YAD represents indigent juvenile defendants in legal proceedings arising out of delinquency or youthful offender charges. YAD incorporates a Positive Youth Development Approach and works with each client to achieve both legal and life success.

Areas of Expertise (Please check all that apply):

Educational and School-Based Advocacy
Service and Treatment Plan Development
Community Resources/Service Referrals
Department of Youth Services (DYS)
Records Review
General Consulting

Assessments:

Needs/Services	Bio-Psychosocial
Substance Use Disorder	Anger Management

Evaluations:

Trauma	Problematic Sexual Behaviors
Aid-In-Sentencing Reports	Mitigation Reports

Other:

JUVENILE LIFE WITH PAROLE The Committee for Public Counsel Services (CPCS) provides legal representation to those clients who were convicted and sentenced to Life Without Parole for a crime committed before the age of 17 but are now eligible for parole hearings.

Areas of Expertise *(Please check all that apply):*

Department of Corrections (DOC)
Adolescent Brain Development
Community Resources/Services/Treatment Referrals
Community Placement Referrals

Evaluations:

Trauma

Mitigation Reports

MENTAL HEALTH LITIGATION DIVISION (MHL) MHL is committed to protecting the legal and constitutional rights of citizens facing civil commitment to mental hospitals, guardianships, and involuntary treatment, including the administration of antipsychotic medications.

Areas of Expertise *(Please check all that apply):*

Civil Commitment (locked psychiatric facility)
Guardianship
Roger's Order
Nursing Home Admissions
Discharge Planning/Community Resources and Treatment Referrals

ADULT CRIMINAL DIVISION/SECTION 35 The Private Counsel Division (PCD) provides legal services to indigent adult clients in criminal defense trial and post-conviction cases, including civil commitment of up to 90 days to a locked facility for a substance use disorder under a section 35 petition.

Areas of Expertise *(Please check all that apply):*

Service and Treatment Plan Development
Community Resources/Services/Treatment Referrals
Community Placement Referrals
Department of Mental Health (DMH)
Department of Developmental Services (DDS)/Mass Rehab Commission (MRC)
Acquired Brain Injury/Traumatic Brain Injury (ABI/TBI)
Medical/Physical Disabilities
House of Corrections (HOC)/Department of Corrections (DOC)
General Consulting

Assessments:

Bio-Psychosocial
Needs/Services

Substance Use Disorder

Evaluations:

Trauma
Aid-In-Sentencing Reports

Problematic Sexual Behaviors
Mitigation Reports

Other:

Please review and initial all of the following boxes:

Any services I provide are as an independent contractor not an employee of CPCS or the Commonwealth
I have received and reviewed the CPCS Court Cost Vendor Manual Policies and Procedures and agree to
abide by the policies and procedures stated herein.

I have received a Vendor Code and set up a V-Bill Account.

I am subject to and agree to abide by the rules, regulations and procedures of the Committee for Public
Counsel Services including those found at www.publiccounsel.net and as stated in the Court Cost Vendor
Manual.

I agree that being approved for payment purposes as a vendor is not a guarantee of work.