## Worcester County Sheriff's Office Attorney / Client Teleconference Procedures SJC Order 12926

Attorneys wishing to contact clients at the Worcester County Sheriff's Office (WCSO) should send an email request to:

## WCSOAttorneyHelp@sdw.state.ma.us

- Attorneys can contact inmates via non-contact visits and first class legal mail. Masks are required for all visitors entering the WCSO.
- Attorneys that wish to set up a Securus account or add a line to the attorney/client privileged call list should submit a request to the above referenced email address. Please note that requests are subject to WCSO verification.
- If a client is housed in a specially designated unit (quarantine, lockdown, disciplinary, etc.), Inmate Services staff will coordinate with the housing unit staff to facilitate the call utilizing the inmate's Securus account at a designated time.
- If an attorney is unable to set up an account, phone is unable to take collect calls, or other communication issues are present, Inmate Services staff will facilitate a call between the attorney and client. Attorneys will be notified that such calls are recorded.