## Hampshire Sheriff's Office

## **Attorney Telephone Calls**

Attorneys wishing to speak to their clients should schedule through Lieutenant Brian Teixeira. The protocol is as follows:

- Contact Lt. Teixeira either through email or by telephone to schedule the telephone call.
- Lt. Teixeira should be provided with an approximate time frame for the call to occur and the telephone number that the attorney can be reached at.
- Contact numbers provided must be enrolled in the Do Not Record status through our telephone service provider ICS. If the number is not enrolled the call will be recorded.
  Attorney cell phones are not enrolled unless steps have previously been taken to specifically enroll said number.
- Depending upon circumstances and schedules most attorney telephone calls can be accomplished within 2-3 hours. Often times even less than that.
- Emergency telephone calls should be scheduled by the Shift Supervisor through the facility's main phone number.

Lt Teixeira contact information:

Telephone: 413 584-5911 ext. 1277

Email: brian.teixeira@hsd.state.ma.us

Questions or enrollment for Do Not Record status should be directed to Major John Bonafini at:

Telephone: 413 582-7735

Email: john.bonafini@hsd.state.ma.us