Calculating a tenth of an hour

The easiest way to calculate in tenth of an hour increments is to divide the number of minutes by 60 and then round to the nearest tenth of an hour.

For example:

If you worked 82 minutes, 82/60 = 1.3666 so the nearest tenth would be 1.4

If you worked 30 minutes that’s an easy one because 30/60 = .5

If you worked 6 minutes then 6/60 = .1