

**Committee for Public Counsel Services
Children and Family Law Division**

44 Bromfield Street, Boston, MA 02108
(617) 482-6212

APPELLATE ASSIGNMENT INTAKE FORM

Case (Child) Name: _____
Trial Court & Judge: _____ Docket: _____
Disposition: _____

| Names and dates of birth of all parties | Relationship (Mother/Father/Children/Other) | Trial Attorney (Name/Address/Phone Number) |
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| Department of Children & Families | Same | |

Note: Please specify if children are represented by separate counsel, or if there is more than one mother or father involved or represented in the case. Use the other side of this form if necessary.

Please indicate which party (ies) filed a notice of appeal: _____

Date of order appealed from: _____ Date notice of appeal filed: _____

Date on which motion for appointment of appellate counsel was allowed: _____

Are there any outstanding issues regarding a parent-client's indigence/right to counsel? _____

Please identify issue(s) on appeal (to the extent possible): _____

Please submit this form and all notices of appeal and motions for appointment of appellate counsel (even if filed by other parties) to Jaime Prince, CAFL Staff Attorney, by:

Email: jprince@publiccounsel.net
Fax: (617) 988-8455; or
Mail: CPCS/CAFL, 44 Bromfield Street, Boston, MA 02108.